

Establishment Committee – Outstanding Actions

Item	Date	Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
1.	16 September 2016, Item 5	<p><u>Accommodation and Ways of Working Programme</u></p> <p>The Committee requested that a report responding to the points raised at the September meeting regarding elements that should be in place for the programme to be delivered successfully, be submitted to the Committee prior to the implementation of the Scheme.</p> <p>A report was provided to the Committee in January 2017 which provided an overview of work carried out to date and addressed potential concerns. A further report on the Programme would be submitted to the Committee in the autumn.</p>	Comptroller and City Solicitor	Autumn 2017	A report to be submitted in the autumn of 2017.

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2.	14 February 2017, Item 14	<p><u>Human Resources Dashboards</u> A discussion arose in Committee on the Human Resources Dashboards where the following queries were raised.</p> <ul style="list-style-type: none"> a) Whether other service committees in addition to the Establishment Committee should have the opportunity to view the dashboards for their areas. b) Whether comparison data could be made available to help provide context to the data within the dashboards. c) Whether the frequency of dashboard reporting should be reduced from quarterly to biannual, but instead of the three dashboards currently provided, that all dashboards for the 19 City of London Corporation departments be made available. <p>The Committee asked the Town Clerk to consider their suggestions.</p>	Town Clerk	October 2017	<p>The Town Clerk has asked the Head of Corporate Strategy & Performance to review whether there are any opportunities for the dashboards to be included in the new business planning framework.</p> <p>At the May meeting of the Committee, the Director of Human Resources provided Members with an update and proposed that a further update be provided to the in October.</p>